



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING April 29, 2024

### 1. CALL TO ORDER

- a) Short Prayer
- b) Salute to Flag
- c) Statement of Publication
- d) Roll Call

### 2. APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:

(Motion to approve, subject to correction if necessary)

☒ April 8, 2024 - Regular/Agenda and Closed Sessions

### 3. PROCLAMATION & PRESENTATIONS:

- ❖ Larry Bishop Proclamation
- ❖ Buddy Poppy Proclamation
- ❖ Arc Middlesex County 75<sup>th</sup> Anniversary Proclamation

### 4. EXECUTIVE SESSION:

### 5. OLD BUSINESS:

- a) Public Hearing on the following Ordinances:

#### **ORDINANCE #09-24**

**AN ORDINANCE GRANTING MUNICIPAL CONSENT FOR THE RENEWAL OF A CABLE TELEVISION FRANCHISE FOR THE OPERATION OF A CABLE TELEVISION SYSTEM WITHIN THE BOROUGH OF SAYREVILLE, NEW JERSEY TO CSC TKR, LLC, D/B/A CABLEVISION OF RARITAN VALLEY**

(Admin. & Finance Committee – Co. Balka – Public Hearing 4-29-24)

#### **ORDINANCE #20-24**

**ORDINANCE OF THE BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING THE EXECUTION OF A FINANCIAL AGREEMENT, BY AND BETWEEN THE BOROUGH AND PARLIN SECTION 1 URBAN RENEWAL, LLC, PURSUANT TO THE LONG- TERM TAX EXEMPTION LAW, N.J.S.A. 40a:20-1 ET SEQ.**

(Admin. & Finance Committee – Public Hearing 4-29-24)

- b) Appointments

### 6. NEW BUSINESS:

- a) Introduction of the following ordinances:

#### **ORDINANCE #21-24**

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #40-23 FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES FOR THE YEARS 2023-2027**

(Admin. & Finance Committee – Co. Balka – Public Hearing 5-13-24)

### 7. RESOLUTIONS:

- PUBLIC PORTION AND APPROVAL ON RESOLUTIONS ONLY

- |          |  |
|----------|--|
| 2024-109 | Resolution approving bills for payment.  |
| 2024-110 | Approving a Person to Person Transfer of Plenary Retail Consumption License #1219-33-012-009 From: Ale House Tavern & Tap, LLC To: Sayreville Liquor License, LLC located at 1899 Route 35 South, South Amboy 08879.   |
| 2024-111 | Authorizing the Tax Collector to refund 2024 taxes in the amount of \$2,092.35 and cancelling all subsequent billed taxes, due to 100% Disabled Veteran Tax Exemption, covering 20 Smith Street, Block 158, Lot 13.01. |



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING

April 29, 2024

- 2024-112 Authorizing the Borough Engineer to prepare plans and specifications for the Replacement of the Roof at the Melrose Firehouse and the President Park Firehouse for a fee not to exceed \$44,500.00. Upon approval of the plans and specifications the Borough Clerk is also herein authorized to advertise for bids.
- 2024-113 Resolution for Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".
- 2024-114 Authorizing John Towlen and Thomas Farbaniec to enroll in benefits outside of a life event and open enrollment, effective January 1, 2024.
- 2024-115 Authorizing the proper Borough Officials to execute a Memorandum of Agreement with the County of Middlesex for the installation of and responsibilities associated with Automated License Plate Recognition (ALPR) Devices and/or Video Surveillance Cameras owned by the County of Middlesex.

### 8. CORRESPONDENCE:

- A. Departmental Reports for March, 2024.
- B. Minutes from Boards/Commissions:
1. Rent Leveling Board – April 9, 2024.
  2. Board of Health – March 7, 2024.
  3. Planning Board – March 6, 2024 and March 20, 2024.
- C. Notice of Public Hearing:
1. Notice of Public Hearing to be held before the Sayreville Planning Board on May 1, 2024 at 7:30pm seeking Preliminary and Final Major Site Plan and Conditional Use approval to construct a new house of worship located at 212-216 Ernston Road.

### 9. MAYOR & COUNCIL REPORTS

- **ADMINISTRATIVE & FINANCE – Councilman Balka**
- **PLANNING & ZONING – Councilman Zebrowski**
- **PUBLIC SAFETY – Councilman Onuoha**
- **PUBLIC WORKS – Councilman Colaci**
- **RECREATION – Councilman Synarski**
- **WATER & SEWER/ENVIRONMENTAL – Council President Roberts**
- **MAYOR – Kennedy O'Brien**

### 10. GENERAL DISCUSSION AGENDA ITEMS

#### **- Admin. & Finance**

- 1) Request received from James Scarlotta of Garden State Deli to amend his peddler's license to allow the food trailer to be open from 6am-2am on Thursday-Saturday at River Road. - Ordinance Needed

#### **- Planning & Zoning**



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING

April 29, 2024

### **- Public Safety**

- 1) Coin toss request for the corner of Washington & Ernston Road received from the following:
  - a) OLV Knights of Columbus for May 11 and 12, 2024.
  - b) Sayreville Boy Scout Troop 97 for September 28 & 29, 2024.

- Approve/Deny
- 2) Letter received from President Park Fire Co. No. 1 accepting Anthony Pasquale as a Cadet member at their March 4, 2024 meeting. 

- Approve/Deny
- 3) Authorization to enter into a Shared Services Agreement with the East Brunswick Police Department to use the Borough's range as a weapons qualification, training and practice facility for police officers of the East Brunswick Police Department. 

- Resolution Needed

### **- Public Works**

- 1) Approval of Closeout Change Order #3 for Preferred Mechanical, Inc. for the Sayreville Public Safety HVAC in the amount of \$2,951.00 which increases the contract amount to \$1,699,589.00. 

- Resolution Needed
- 2) Authorization to accept the work, closing the contact and issuing final payment in the amount of \$84,979.45 to Preferred Mechanical, Inc. for the Sayreville Public Safety HVAC project, subject to the approval of their maintenance bond. 

- Resolution Needed
- 3) Authorization to extend grounds keeping contracts with Krzyz Landscaping and Custom Care Services for one (1) additional 1 year term and increasing the contract rate for Krzyz Landscaping to \$100,397.00 in accordance with NJSA 40A:11-15. 

- Resolution Needed
- 4) Authorization to award a contract to Tom's Ford for the provision of OEM parts and service through Sourcewell Contract 101520-FMC in an estimated amount of \$100,000.00. 

- Resolution Needed
- 5) Authorization to award a contract to Warshauer Electric Supply in the amount of \$18,436.19 for lighting equipment through Bergen County Cooperative Purchasing Program CK04-Bergen 11BECCP Contract 21-50. 

- Approve/Deny

### **- Water & Sewer/Environmental**

- 1) Authorization to award a non-fair and open contract to All American Ford for the purchase of one (1) 2024 Ford Ranger in an estimated amount of \$43,800.00. 

- Approve/Deny

### **➤ Business Administrator – Glenn Skarzynski**

- 1) Authorization to promote Noah Heil to Water Treatment Operator – Unlicensed in the Water & Sewer Department, effective May 1, 2024. 

- Approve/Deny
- 2) Authorization to transfer Jennifer Dusko from Principal Payroll Clerk to Keyboarding Clerk 3 in the Office of Aging, retroactive to April 15, 2024. 

- Approve/Deny
- 3) Authorization to promote Beth Magnani from Clerk 1 to Principal Payroll Clerk in the Finance Department, retroactive to February 20, 2024. 

- Approve/Deny



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING April 29, 2024

- 4) Authorization to appoint Evan Zargo as Laborer 1 in the Water & Sewer Department, effective May 1, 2024. - Approve/Deny
- 5) Authorization to appoint Peter Margl as Laborer 1 in the Water & Sewer Department, effective June 1, 2024. - Approve/Deny

➤ **C.F.O. - Denise Biancamano**

➤ **BOROUGH ENGINEER - Jay Cornell**

1) Roadway Improvement Projects – Status Report (Report Attached).

2) French Street/Albert Street Roadway and Drainage Improvements – Change Order (Verbal Report). - Resolution Needed

➤ **BOROUGH ATTORNEY - Matthew Moench**

**11. PUBLIC PORTION** Mayor will open to public – **\*5 Minute Limitation.**

**12. ADJOURNMENT**

***\*\*DISCLAIMER\*\* All meetings of the Mayor and Council are subject to additions, deletions and amendments.***